



## **BRATTON COMMUNITY BRASS BANDS**

### **HEALTH AND SAFETY POLICY - 2025**

Bratton Community Brass Bands is committed to providing a healthy and safe environment for all those involved in the organisation. We are committed to identifying, assessing, and controlling risks to ensure the health and safety of everyone and will promote a culture of health and safety awareness throughout the charity.

The Health and Safety at Work Act 1974 is the main piece of legislation governing Health and Safety at work.

All members and volunteers should take reasonable care of their own health and safety and that of others, and report any hazards or unsafe situations to their band manager or a committee member.

BCBB hires the Bratton Church Institute (BCI) for all band rehearsals. The BCI committee ensures that fire appliances are checked annually and renewed if necessary and that the fire alarm unit is checked annually.

Our hire agreement states that:

- The no smoking policy is to be adhered to at all times
- Fire Exits and Fire Doors are to be kept closed at all times except in an emergency, and access kept clear at all times
- All windows and doors to be secured and locked when premises are vacated
- All BCBB members to be aware of the Fire Action notice on the main notice board

Bratton Community Brass bands has a “duty of care”, under civil law, to its members, those working with the band, volunteers and those who use their services. It is therefore necessary for Bratton Community Brass Bands to consider these guidelines and adapt these considerations to our band environment where practical.

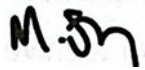
- All venues will be selected carefully to ensure that they satisfy Health and Safety requirements for a rehearsal and/or performance for Bratton Community Brass Bands members, volunteer helpers, tutors/conductors and parents/audience members
- All events will be attended by an appropriate adult with emergency first aid training
- A record of any accident and near misses will be kept by the Band Managers. Accidents and incidents will be investigated and appropriate action taken.
- Risk assessments will be completed for all events and activities and will be made available to all members. Where regular venues are used, the risk assessment will be reviewed on an annual basis, or sooner if required.

- Bratton Community Brass Bands is covered by Public Liability insurance. A copy of the certificate is held by the committee.
- Any Health and Safety concerns should be raised directly with the committee.

**Policy Adopted**

**Signed by (Print): M Strong**

**Signed by (Signature):**

A handwritten signature in black ink, appearing to read 'M. Strong', is written over a light blue rectangular background.

**Date: September 2025**